YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	**VAISH COLLEGE**
• Name of the Head of the institution	**Dr. Sanjay Gupta**
• Designation	**Principal (Incharge)**
• Does the institution function from its own campus?	**Yes**
• Phone no./Alternate phone no.	**01262267125**
• Mobile No:	**9416051716**
• Registered e-mail	**principalvcr@gmail.com**
• Alternate e-mail	**naacvcr@gmail.com**
• Address	**Behind Railway Station, Vaish College, Rohtak**
• City/Town	**Rohtak**
• State/UT	**Haryana**
• Pin Code	**124001**
2.Institutional status	
• Type of Institution	**Co-education**
• Location	**Urban**
• Financial Status	**Grants-in aid**

• Name of the Affiliating University	**M.D. University**
• Name of the IQAC Coordinator	**Dr. Dinesh Rani Bansal**
• Phone No.	**9466340059**
• Alternate phone No.	**01262267125**
• Mobile	**9416051716**
• IQAC e-mail address	**principalvcr@gmail.com**
• Alternate e-mail address	**naacvcr@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)	http://vaishcollegerohtak.com/AQAR201920.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**79.00**	**2004**	**08/01/2004**	**08/01/2009**
Cycle 2	**B**	**2.55**	**2014**	**21/02/2014**	**20/01/2019**

6.Date of Establishment of IQAC	**20/07/2005**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
VAISH COLLEGE, ROHTAK	**0**	**UGC/CSIR/DST /DBT/ICMR/TE QIP/WORLD BANK/ CPE OF UGC**	**2021**	**0**
VAISH COLLEGE, ROHTAK	**SALARY**	**STATE GOVT.**	**2021**	**70600000**

8.Whether composition of IQAC as per latest	**Yes**

NAAC guidelines		
• Upload latest notification of formation of IQAC	No File Uploaded	
9.No. of IQAC meetings held during the year	6	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	No	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Sensitization among society through students and staff to maintain COVID-19 protocol. During offline exams of final year classes Corona guidelines were followed.

ICT tools were used to communicate with students when campus was closed for students. Study material and Administrative information were shared with students via college website/whatsapp/telegram/youtube channel/google meet/zoom etc.

Organisation of various co-curricular activities and ensured the participation of a large number of students in these activities organised online by our college as well as other colleges.

Feedback forms for students, parents, alumni and teachers were designed and get filled by concerned stake holders. The report of the compilation and analysis of the feedback was uploaded on college website.

Initiation for publishing online college magazine "Jyoti" by collecting articles/poems/stories from students and staff.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Nil	Nil
Nil	Nil

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Managing Committee, Vaish College, rohtak	16/12/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	04/01/2022

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	8

File Description	Documents
Data Template	No File Uploaded

2.Student

2.1 Number of students during the year	1949

File Description	Documents
Data Template	No File Uploaded

2.2	577

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**625**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**30**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**54**

File Description	Documents
Data Template	No File Uploaded

4.Institution

4.1 Total number of Classrooms and Seminar halls	**55 + 3**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**3569693**
4.3 Total number of computers on campus for academic purposes	**149**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our college is an affiliated college from Maharishi Dayanand University,Rohtak. So, we need to strictly follow syllabus regime and guidelines prescribed by Maharishi Dayanand University. Various meetings are held regarding syllabus in the university and modifications are accordingly done from time to time as directed by the University departments as required. In the beginning of the session/ semester all faculty members prepare lesson plans for their syllabii. A print out of these was displayed on the concerned notice boards. This phenomena made students mentally prepared to be acquainted with their syllabii. They also know when any other activity like extension lecture or groupdiscussions are coming.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of each semester, Maharishi Dayanand University notifies an academic calendar for all the programs, which contains the date of commencement, last working day of the semester and dates for semester-end examinations. Our College follows the calendar issued by the University strictly and plans all its activities including the conduct of Continuous Internal Evaluation (CIE). The academic calendars help faculty members to plan their respective course delivery and co-curricular activities. Department heads closely supervise and monitor the completion of the syllabus in each class. Internal Assessment tests (IA) and assignments are part of the Continuous Internal Evaluation (CIE) of students.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	https://mdu.ac.in/UpFiles/UpPdfFiles/2021/Jan/4_01-20-2021_13-09-12_Adobe%20Scan%2019%20Jan%202021%20(1)%20(1).pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

"Environmental studies" paper is incuded in the curriculum of B.A./B.Sc./B.Com. The course will help students gather interdisciplinary knowledgeon the critical linkages between nature, society and the economybesides developing their critical thinking to take informed decisions for sustainable development and life styles. It is mandatory for students to qualify this paper to get bachelor degree of science and commerce.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

113

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	[View File](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	http://www.vaishcollegerohtak.com

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

3080

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

577

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File]()

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

After admissions, the College adopts a process to identify slow and advance learners among students. Advanced learners and slow learners are identified as per their responses in the class room as well as their performance in the unit test, assignments and internal examinations.

The teachers conduct extra lectures for slow learners/ weak students. The teachers observe that whether the students are easily understanding the lesson or not. If any student fails to understand the topic the teacher explains the topic again in an easy way. Doubt classes are also taken by teachers in free periods. This is the informal way to complete the teaching-learning process and it is also convenient to both teacher and students.

Advanced learners are encouraged to discuss problems freely and frequently with the teachers and are motivated to refer advanced textbooks, journals for their advanced studies. They are also encouraged to apply for different competitive examinations. They are motivated to participate in various extra co-curricular activities such as seminar presentation, Poster making competition, quiz competition, debates, etc.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1949	**33**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute focuses on the student-centric methods of enhancing lifelong learning skills of students. The College provides an effective platform for students to develop latest skills, knowledge, attitude and moral values to shape their behavior in the right way. All departments conduct innovative programs which stimulate the creative ability of students and provide them a platform to nurture their problem-solving skills and ensure participative learning. Students are motivated to participate in inter college as well as national level competitions. Participation of students in extension services like NCC, NSS, YRC, Women Cell, Legal Literacy Cell, Career guidance and placement cell etc is also ensured.

Students participate in various co-curricular activities such as seminar, poem recitation, poster making, article writing, quiz, declamation, dance, rangoli and workshop etc. Students are encouraged to participate in activities where they can use their specialized technical or management skills such as youth festival, project development on latest technologies, regular quizzes etc.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	http://www.vaishcollegerohtak.com

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education.

The following tools are used by the Institute-

ICT Tools:

1. Projectors- 4 projectors are available in college

2. Desktop and Laptops- Arranged at Computer Lab and Faculty cabins all over the campus.

3. Printers- They are installed at Labs, HOD Cabins and all prominent places.

4. Photocopier machines - Multifunction printers are available at all prominent places in the institute. There are 2 Photostat machines available in campus.

5. Scanners- Multifunction printers are available at all prominent places.

6. Seminar Rooms- Three seminar halls are equipped with all digital facilities.

7. Smart Board- One smart board is installed in the campus.

8. Online Classes through Zoom, Google Meet, Microsoft Team, Google Classroom)

9. Digital Library resources

Use of ICT By Faculty-

A. PowerPoint presentations- Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations.

B. Online quiz- Faculties prepare online quiz for students after the completion of each unit with the help of GOOGLE FORMS.

C. Video Conferencing- Students are counseled with the help of Zoom / Google meet applications.

D. Video lecture- Recording of video lectures is made available to students for long term learning and future referencing.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://www.vaishcollegerohtak.com

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

NIL, due to COVID-19

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

21

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

402

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal evaluation forms an important component of the total evaluation of the student performance. Internal Evaluation in our college is based on the following criteria such as Attendance, Assignments Class Performance and Internal/class test. Internal marks are given by the college for every subject as per the weightages prescribed by the University. Many Subjects have 100 marks out of which 20 is given internally by every department for every subject. The criteria of Internal Evaluation are usually 10 marks for Internal Test, 5 marks for Assignment Class Performance and 5 marks for Attendance. If any student is absent on the day of test, and then there is a provision for Retest also. The Internal Evaluation is prepared by the concerned subject teacher which is further submitted to the Head of Department. The Internal Evaluation process is done very carefully by the teachers and they are also (the Internal Marks) checked by Head of the Department. At last the Internal Evaluation which is prepared by every department is

uploaded on Maharishi Dayanand University,Rohtak portal for compilation of final results.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college follows strictly the guidelines and rules issued by Maharishi Dayanand University while conducting internal assessment tests. At the beginning of the semester, faculty members inform the students about the various components in the assessment process during the semester. The internal assessment tests and assignments are taken in each semester at department level. By adopting the criteria as per the direction of the university, complete transparency is maintained in internal assessment tests. Assignments are evaluated on the basis of timely submission, clarity and neatness. After evaluation, internal assessment tests and assignments are distributed to the students to check any discrepancy or doubt in checking. If they come across any doubts, clarification is given by faculty to resolve their grievances. After preparing the assessment report by faculty it is verified by the HOD and a copy is submitted by the concerned faculty to the department. The final internal assessment marks calculated on the basis of attendance, marks of class test and assignment marks are uploaded on M.D. University ERP at the end of semester.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Our Institute is affiliated to Maharishi Dayanand University, Rohtak. We offer UG and PG courses under the faculty of Arts, Commerce and Science. The programme and course outcomes are defined by university and are clearly mentioned in the syllabus of particular class and subject. The programme outcomes as well course

outcomes depend upon the nature of course and the subject concerned and may vary as per the subject. Faculty and students are expected to know them by heart. The college has clearly stated learning programme and course outcomes to teachers and students. Hard copy of syllabi and learning outcomes are available in each department for ready reference to the teachers and students. In the beginning of every academic year, the importance of the learning outcomes has been communicated to the teachers in every IQAC meeting and Staff Council meeting. The programme outcomes are verbally communicated to the students by teachers directly or indirectly. There are some universal learning outcomes also which are inherent in every syllabus. The students are encouraged, guided to learn and imbibe these outcomes. They are also percolated to students through organization and participation of co-curricular and extra-curricular activities. Every department plans and conducts all activities in light of the programme outcomes, course outcomes. Workshops have also been conducted for developing the Programme educational objectives and learning outcomes at college level.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	http://www.vaishcollegerohtak.com
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Programme outcomes and course outcomes are evaluated by the institution based on the performance of the students. The College has adopted both direct and indirect methods of assessment to ensure attainments of Programme outcomes and course outcomes.

Direct Assessment methods

- Internal Test
- Group discussion
- Laboratory performance(Team work)
- Student projects
- Assignments
- Semester Exams
- Result of last Semester

The score of this assessment is taken into account for evaluation CO's.

Indirect Assessment Methods

- Feedback from students
- Alumni survey
- Co-curricular activities
- Extracurricular activities

After measuring attainment of programme and course outcomes, it has been observed that the passing percentage of the students is increasing progressively. Besides, students' progression to the higher studies seems to be increasing consistently and rapidly in the last five years. In a similar way, the ratio of students' placement is also increasing.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	http://www.vaishcollegerohtak.com

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

508

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may

design its own questionnaire) (results and details need to be provided as a weblink)
NIL
RESEARCH, INNOVATIONS AND EXTENSION
3.1 - Resource Mobilization for Research
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year
3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year
0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year
3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

4

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

18

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	**No File Uploaded**

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote

institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme, Youth Red Cross and National Cadet Corps Units. Through these units, the college undertakes various extension activities in the neighborhood community.

NSS organized a seven day camp in nearby adopted village Pehrawar and several activities were carried out by NSS volunteers addressing social issues which include cleanliness , tree plantation ,water conservation, Social interaction, Communication skills, Beti Bacho Beti Padhao, Environmental awareness ,Plastic and pollution free environment, Women empowerment, meditation, Donation of labour in Goshala, etc.

The NCC unit of the college aims at developing qualities of leadership, patriotism, maintaining discipline, character building, spirit of adventure and the ideal of self service. The NCC unit of the college organizes various extension activities as tree plantation, a spree of NCC, Fit India Run, Road safety awareness, Swachhta Abhiyan, National equality awareness and oath ceremony etc.

The YRC unit of the college organized various awareness programs, workshops, poster making competition, rallies and first aid camps.

Other than NSS, YRC and NCC units, the various departments of the college is conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes like Environmental Awareness, Personal Health and Hygiene, Road Safety, Tree Plantation, Soil and Water Testing, Plastic eradication, Voters awareness, online declamation etc.

All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and self confidence of students. It also helped in cultivating hidden personality of students and created awareness among students.

File Description	Documents
Paste link for additional information	http://www.vaishcollegerohtak.com
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

4

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

23

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

NCC/ Red Cross/ YRC etc., during the year

811

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

College has well equiped 55 class rooms and 16 labs of different subjeccts such as Physics, Chemistry, Mathematics, Computer Scinece, Botany, Zoology and English Language lab.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://www.vaishcollegerohtak.com

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

College has a well equiped and spacious sport stadium with a multi purpose hall which provides various facilities for different sports activities. College has a big auditorium, two seminar halls and one conference hall to conduct various cultural activities from time to time.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.vaishcollegerohtak.com

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

One class room and three seminar hall

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

1 Lab, 1 Seminar Hall, 2 Conference hall and 1 College auditorium

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.vaishcollegerohtak.com
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Libraries at Vaish college, Rohtak are integrated knowledge resource centers comprising, a Central Library in addition to SFS library, E- library and other Departmental Libraries. It is partially automated using Integrated Library Management System (ILMS) computerized with Soul 2.0 Software. It has access to approximately 4000 e-journals under the N-List program of INFLIBNET. Under this service online access to full text and databases from 11 reputed publishers such as American Physical Society, Cambridge University Press, Economical and Political weekly,, Royal Society of Chemistry and MathSciNet etc. All e-resources are accessible locally within the campus as well as remotely.

It subscribes more than 80000 e-books of national and international publishers, along with magazines and newspapers for general reading.

The library also houses rich reference Collection viz., Encyclopedia Britannica, Specific Subject Encyclopedias, Year Books etc.

Link to access e-journals and e-books:

https://nlist.inflibnet.ac.in/vdownload.php

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

Nil due to Covid-19

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**No File Uploaded**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

Approximately 1000 (Due to Covid-19)

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College frequently updates its IT facilities to meet the Learning requirements of students and faculty. The institution provides IT enabled teaching-learning environment in the campus round the clock. Leased web connectivity is in place to cater to all staff through Wi-Fi and physical connectivity. The Wi-Fi facility has spread throughout the campus with a speed of 100mbps by the Internet Service Provider "RailTel Corporation of India Ltd." We have Wi-Fi facility for office, Departments, library and labs. The computers of Department, Labs and Library are connected through Fiber. The software's like Java, C, C++ and Tally are installed in computer labs and library has Soul 2.0 automation software. Overall in every year, our computer laboratories were upgraded or new laboratories set up for new requirements. The college website is monitored and updated from time to time by web coordinator of the college. Fee software of College is also upgraded every year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.vaishcollegerohtak.com

4.3.2 - Number of Computers

149

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

167388/-

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

1. Physical facility- The physical facilities are being taken care of by the Managing committee of our college such as maintenance of the college building etc.

2. Academic facility - The academic policies are being practice in the class rooms, in the Seminar Hall and the Conference Hall. The Extension lectures and other discussion and competitions took place in the college Seminar/Conference Hall.

3. Support facilities- Laboratory - College has different laboratories for practical subjects like: Physics, Chemistry, Computer Science, Zoology, Botany and Geography etc. in addition to that the college also have one Language lab.

4. Support facilities-

(i) Library- As mentioned earlier the college has a rich library, which has open excess system for students. The library also has different Reading rooms for Girls/Boys and Teachers. In addition there are mini libraries maintained at Departmental level where specific needs of students and teachers are met locally.

(ii)Sport Complex- The College has a big stadium named Maharaja Aggarsen Stadium. This stadium/ Sport complex has state level facilities for different sports.

(iii) Computers/Class rooms- The College has three computer labs and fifty five class rooms.

(iv) Auditorium- There is a big well equipped Auditorium in the college named Jugal Kishore Memorial Hall having seating capacity of approximately 1200 which is used to organize various cultural activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.vaishcollegerohtak.com

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

143

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

64

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to institutional website	http://www.vaishcollegerohtak.com
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

Nil

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

5

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

23

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

6

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

20

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

No election as per the Govt. guidelines due to COVID-19. The college always tries to include students in various academic and administrative activities of the college. Students are included in the IQAC committee also. These students helps and motivate the other students to contribute towards the discipline, academic activities and the beautification of parks and lawns/ cleanliness of the college campus.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

36

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	<u>View File</u>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

NIL

File Description	Documents
Paste link for additional information	<u>http://www.vaishcollegerohtak.com</u>
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college follows its vision and mission to serve better for students. The governance of the college matches vision and the mission of the college. Our vision and the mission are as follows:

VISION

The vision of the institution is to mould students into educated and cultured citizens with integrity of character who love our country & God and serve humanity.

MISSION

·   To provide quality education to all students irrespective of caste, creed, religion and socio-economic status to uplift the society as a whole.

·   To maintain excellent academic standards through innovation and effective teaching learning method in a joyful environment.

·   To cultivate scientific and communication skills in the students.

·   To develop leadership qualities.

·   To develop all round personalities of the students.

·   To cultivate environment friendly, i.e., pollution free, plastic free and healthy life style in students

·   To promote the faculty towards quality research and examination.

Governance of the institution:

The empowered team of the college involves Principal, convener of different committees, Teaching-staff, IQAC, non-teaching and supporting staff, student representative, stakeholders, alumni and local management committee called Vaish Education Society (VES). The principal monitors the mechanism regarding administration and academic process. It also ensures proper functioning of the policies, rules and action-plans of the college. There are many committees to support the vision and mission of the college. For example, Examination Board, NSS, NCC, YRC, Career guidance and placement cell, Women Cell, Legal Literacy Cell, Eco-club, sports committee, cultural committee, anti-ragging and Sexual harassment committee, Students grievance redressal committee, college-magazine committee, AISHE and UGC committee etc. All the committees take its responsibility for the plans and activities and successfully tackle these responsibilities in every academic session.

For academic performance meetings with HoD's and faculty of various departments are done. Principal continuously monitors classrooms activities, movement of students in veranda and outside the campus individually using CCTV installed in various places of Campus.

The perspective plans are implemented by principal with accounts branch, headed by him. It deals with the finance received for the various grants and amount received from other sources for overall development and maintenance of college. The financial requirements are proposed by various committees and the Principal and accounts branch approves it.

File Description	Documents
Paste link for additional information	http://www.vaishcollegerohtak.com/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization in Teaching Process:This is one main area where decentralization has been observed. There are a number of departments teaching various types of courses. Each department has been given an internally designated Head of Deptt, Who looks after

the affairs of the department. Each department holds separate meetings and decides about their needs, plans and required resources, funds etc. Different departments of the college are authorized to organize curicullam related activities such as Poster making, Article writing, Slogan writing, Quiz etc. and Extension lecturers for better learning for the students. The college has different committees and cells such as Legal Literacy Cell, Women Cell, Anti Ragging Committee, Anti Sexual Harassment Committee, Discipline Committee, Cultural Committee, Admission Committee, Carrear Guidance and Placement Cell, Grievances and Redressal Cell, Library Committee, Eco-Club, Time-Table Committee etc. These committees and cells organised different competitions for the students

File Description	Documents
Paste link for additional information	http://www.vaishcollegerohtak.com/
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Admission of Students: Admission of fresh students as well as to higher classes are carried out as per the policies and procedures presented by the affiliating university, i.e. M.D. University, Rohtak. However, from the year 2107-18 the admission process has been centralized by the DGHE, Haryana. Under this scheme, students need to fill their admission application form directly online on the DGHE portal. The portal provides the facility of filling preference wise colleges and the courses. Sufficient provisions are given for the reservation policies of the govt. for the SC/BC and other such classes. The application fee is quite nominal and is free for the girl and SC students. Admissions are carried out strictly according to the merit lists provided by DGHE, Haryana. Finally, the college prepares and submits the finally admitted students' details to the affiliating M D University, Rohtak.

Library, ICT and Physical Infrastructure / Instrumentation: The college has rich library with Open excess system, E-library, Internet facility, Reading rooms separately for boys and girls students. There is 1 auditorium, 1 sports complex with multipurpose hall and Seminar/Conference Halls with ICT facilities. The physical Infrastructure is being taken care of by the Managing Committee itself.

Research and Development: The College is basically an undergraduate college with nontechnical streams with a few courses running at post graduation level also. These classes are not normally engage in research and development. However, research is encouraged for the faculty members. No Research project is being allotted to college or any other faculty members. However few faculty members are enrolled in Ph.D. courses and few are publishing their books and Research papers at their own.

Examination and Evaluation: The examinations are being conducted by the University itself. However the evaluation of students and their Internal Assessment is being made on the basis of their attendance in the class, their performance in the class tests and assignments in each subject separately.

Teaching and Learning: The curriculum for each subject is prescribed by the affiliating University (MD University, Rohtak). At the beginning of each semester the time table is prepared and all teachers prepare their Lesson Plans for each subject announced to the students in respective classes. There are provisions for assignments and class tests in each semester for each subject. The teachers use the Black boards, White boards and smart boards for teaching. Taching is made easy by presentation, group discussions, lab works, workshops, extension lectures etc.

Curriculum Development: The College follows the curriculum developed by MDU. The college tries to implement it in practical way. Group discussion, Extension lectures, Quiz competitions, etc. are organised for better development of curriculum

Human Resource Management: Faculty and staff are recruited with best of the care regarding qualification, experience, proficiency etc. A fair chance for competing is provided to all aspirant candidates for being selected. Faculty of good quality is selected with due care.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	http://www.vaishcollegerohtak.com/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies,

administrative setup, appointment and service rules, procedures, etc.

Our institution is a 95% Govt., Aided institution run by Vaish education Society, the oldest educational society in Haryana. Effective and efficient functioning of the college is governed through different institutional bodies which are shown in Organogram provided here. As far as appointment and service rules are concerned, all Sanctioned posts in teaching and non-teaching staff are filled as per Haryana Government and Maharishi Dayanand University rules.

In SFS, all selections are made through a high level selection committee consisting of members of governing body, principal and HOD of concerned department as per requirement on the basis of merit.

ORGANOGRAM

File Description	Documents
Paste link for additional information	http://www.vaishcollegerohtak.com/
Link to Organogram of the Institution webpage	https://drive.google.com/folderview?id=1J6MX gDYb4mKafpwx2cR9zC8MbwlMJV3N
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching Staff:

- Provision for advance against salary as well as loan facility
- Group Insurance
- Medical facilities through Mahatma Gandhi Memorial Hospital run by Vaish Education Society
- Maternity benefits as per norms
- Workspace
- Wi-fi Facility
- Sports and canteen facilities

Non Teaching Staff:

- Provision for advance against salary as well as Loan facility.
- Group Insurance
- Medical facilities through Mahatma Gandhi Memorial Hospital run by Vaish Education Society(VES).
- Fee concession for their wards studying in the VES affiliated schools or colleges.
- Free Uniforms to the Class IV Staff
- Maternity benefits as per norms
- Workspace
- Wi-fi Facility
- Sports and canteen facilities

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

19

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

NIL

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Vaish Education Society, Rohtak audited the accounts of its Institution through its C.A. regularly in the end of financial year. External audit has also been done by the University and Department of Higher Education, Haryana time to time.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

50 Lakhs

File Description	Documents
Annual statements of accounts	[View File](#)
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institute maintains and follows a well-planned process for the mobilization of funds and resource. The process involves various committees of the institute as well as the Department Heads and Accounts office. Institute has designed some specific rules for the fund usage and resource utilization.

Mobilization of Funds:

- Vaish College, Rohtak mobilizes its fund received mainly from Haryana state government and student's tuition fee on various heads of expenditure of the institute.
- The management provides its share towards salary and need-based loans to individual colleges.
- Various government and non-government agencies sponsor events like seminars and workshops.

Utilization of Funds:

- A finance committee consisting of college principal, bursar, and accountant has been constituted to monitor the optimum utilization of funds for various recurring and non-recurring expenses.
- Funds received from state govt. are spent on payment of salary of teaching and non-teaching staff.
- The purchase committee seeks quotations from vendors for the purchase of equipment, computers, books, etc.
- The quotations are scrutinized by the finance and purchase committee before a final decision is made based on parameters like pricing, quality, terms of service, etc.
- The Principal, finance and purchase committees along with the accounts department ensure that the expenditure lies within the allotted budget. The intervention of the management is

sought in case the expenditure exceeds the budget.

The optimal utilization of resources:

- The available physical infrastructure is optimally utilized beyond regular college hours to conduct remedial classes, co-curricular activities/extra-curricular activities, parent teacher meetings.
- The college infrastructure is utilized as an examination centre for Government examinations/University Examinations.
- Effective utilization of infrastructure is ensured through the appointment of adequate and well-qualified lab technicians & system administrators.
- The optimal utilization is ensured through encouraging innovative teaching-learning practices.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

As per guidelines of NAAC, IQAC has been established in this college w.e.f. July 20, 2005. Since then IQAC has made significant and meaningful contribution to promote measures for the functioning of the Institution towards quality enhancement through initialization of quality culture and Institutionalization of best practices.

Strategies of IQAC

1. Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks.

2. Equitable access to and affordability of academic programmes for various sections of society.

3. Optimization and integration of modern methods of teaching and learning.

4. The credibility of evaluation procedures.

5. Ensuring the adequacy, maintenance and functioning of the support structure and services.

IQAC Contributions

- Sensitization among Society through students and staff to maintain COVID-19 protocol. During offline exams of final year classes Corona guidelines were followed.
- ICT tools were used to communicate with students when campus was closed for students. Study material and Administrative information were shared with students via college website/whatsapp/telegram/youtube channel/google meet/zoom etc.
- Organisation of various co-curricular activities and ensured the participation of a large number of students in these activities organised online by our college as well as other colleges.

- Feedback forms for students, parents, alumni and teachers were designed and get filled by concerned stake holders. The report of the compilation and analysis of the feedback was uploaded on college website.
- Initiation for publishing online college magazine "Jyoti" by collecting articles/poems/stories from students and staff.

File Description	Documents
Paste link for additional information	http://www.vaishcollegerohtak.com/
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC in the college, started working towards quality education and inculcating quality culture among the students and staff since its establishment in 2005. The IQAC has also contributed towards institutionalizing the quality assurance strategies and developed various processes as follows:

- Implementation of Outcome-based learning education in each program.
- Participation of college in AISHE and various other quality audits recognized by the state, national and international

- **agencies.**
- **Conducting quality programs i.e., seminars, webinars, guest lectures, conferences, etc.**
- **Establishment of various processes to take feedback/surveys from various stakeholders.**
- **To implement and enhance the use of ICT tools to strengthen the teaching-learning process.**
- **To submit the Annual Quality Assurance Report (AQAR) annually to the NAAC.**
- **To institutionalize the best efforts to make the campus ragging-free and develop the discipline in the students along with the establishment of grievance redressal cell.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	www.vaishcollegerohtak.com
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Vaish College Rohtak shows gender sensitivity through various initiatives and actions for creating safe, Secure and healthy atmosphere in the campus. Sensitization of the students is done through special lectures and functions. Specific initiatives with respect to key areas are as follows:

1.   Safety and security

(i) CCTV Cameras

CCTV Cameras with high resolution cameras through facility of distributed recording in control room has been set up in the campus, entry of unwanted element is monitored through these cameras. This system ensures that all Female staff, students can move freely in the campus and feel assure that they are secure at all the time in the campus.

(ii) Proctorial Board

The College has a proctorial board having a separate convener for each period. The team of proctorial board takes round in the college and ensures the security and safety of girl students.

(iii) Medical Facilities

The Vaish Education society runs Mahatma Gandhi Memorial hospital in campus having two qualified doctors and female nursing staff.

2.   Common Room

In each block of the college separate washroom are available for girls and boys. Twenty four hours water is available with proper ventilation in washroom. Separate girl's common room is also created with facilities like magazines, newspapers, first aid box etc.

3.   Counseling:

Anti Sexual and Harassment Committee is formed to deal with gender related issues (if any) immediately. In addition to this, all senior officers are available for both boys and girls for solving their problem anytime without any appointment.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Vaish College Rohtak has deep concern to protect environment, health and well-being through implementation of effective waste management practices such as segregation, recycling, and composting. Awakening to control 'throw-away' life style and grow consciousness of generating less waste among students, staff and faculty members has also been adopted. Our gardeners and sweepers help in segregation of waste.

Solid Waste Management

It is segregated at source and collected by Safai Karmachari to dispose off properly to the dumping pit in our College. Waste like plastic, metals, glass, cardboard, newspaper and stationery are systematically collected, segregated and sold to authorize vendors for its recycling. College adopts almost paperless concept by digitization of office procedures through electronic means via

WhatsApp group, email and Google classroom; thus, reducing paper-based waste and reduce carbon dioxide emissions.Use of paper printed on one side is encouraged in sending fax, print drafts before final document, meeting minutes, memos and notes in office practices as environmentally-preferred alternative to waste management to reduce pollution. Dustbins have been installed throughout campus for waste segregation. Plant clippings and grass are used in cattle feeding.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Vaish College, Rohtak believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. Though the institution has diverse socio-cultural background and different linguistic, we do not have any intolerance towards cultural, regional, linguistic, communal socio economic and other diversities. With great fervor the national festivals, birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi, Sardar Vallabhbhai Patel, Pandit Jawaharlal Nehru, Dr. Bhimrao Ambedkar, Sarvepalli Radhakrishnan, Lal Bahadur Shastri are celebrated. The NCC, NSS, YRC units and Legal Literacy Cell of our College participate in various programmes related to social issues organized by other colleges. Various competitions such as poem, Speech/declamation, essay writing, slogan writing, poster making and quiz on social issues are organized by cultural committee of the college every year. Our college also participate in three days zonal youth festival.

The programme "A Spree of NCC" was conducted by NCC units of our college in which many events like quiz competition, Attire manners in NCC, SRT, Drill competition and unique talent were organized. A special 7 days NSS camp was organized in Village Pehrawar in which students took participate in various activities such as donation of labour in Goshala, Beti Bachao Beti Padhao, water conservation etc. Department of Geography organized a field visit to different neighboring villages to make a social-economic survey for final year students. Students Conference on "Women Rights" was organized by women cell. The YRC unit of our college organised a Rally on "Stop AIDS".

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitizes the students and the employees to the constitutional obligations about values, rights, duties and responsibilities and constantly works upon to nurture them as better citizens of the country through various curricular and extra-curricular activities.

The institute hoists the flag during national festivals and invites eminent persons to inspire students and staff by informing the qualities of freedom fighters and to emphasize the duties and responsibilities of citizens. The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the conduct rules. The institution encourages participation of students in Sports, NCC, NSS and YRC at state and National level to strengthen nationwide bond and relation.

The institution takes many initiatives like conducting awareness campaigns, seminars and workshops to sensitize the future leaders to inherit human values coping with the constitutional obligations. Ethical Values, rights, duties and responsibilities of citizens are some of the topics that are enlisted in Speech/ Debates, Declamation and Legal awareness activities.

Various departments of the institution and NCC, NSS and YRC units are actively involved in conducting several activities such as Blood donation camp, Swachh Bharat Abhiyan, Voter awareness programme, Road safety programme for for inculcating values for being responsible citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Vaish College, Rohtak is committed to promote ethics and values amongst students and faculty .The College organises National festivals/Days. College celebrates the following days:

- **World environment day(5th June)**
- **International Yoga day (21st June)**
- **Independence day(15th August)**
- **Teachers day as birthday of great teacher Dr.Sarvapalli Radhakrishanna (5th Sept)**
- **Hindi Diwas (14th Sept.)**
- **NSS day(24th Sept)**
- **Mahatma Gandhi Jayanti (2nd Oct)**
- **Nehru Jayanti (14th Nov)**
- **AIDS Day (1st Dec.)**
- **Voters Day (25th Jan)**
- **Republic day(26th Jan)**
- **International Women's day(8th March)**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice – 1

1. Title of the practice:

Tree plantation

2. Objective of the practice

- **To make campus green and eco- friendly**
- **To create environment consciousness**
- **To keep students and staff healthy**
- **To inculcate a habit of protecting and caring plants in students and staff**

3. The context

The main challenge of the modern world is biodegradation and adversities of climate change .There is need to educate students community about the existence of challenges climate change and its adverse effect on the community and human life, at present and in future .The Eco friendly campus will give a message to the students that if nature is protected, the adversities of climate can be avoided. Tree plantation is a continuous process in college and on each environmental day, national festivals and whenever VIP guests visit the campus, new plants are being added.Tree Plantation is also done by Eco club, NCC, NSS and YRC units from time to time in college campus and these plants are then taken care of by students and gardeners. The green atmosphere in the campus creates a suitable learning environment and also gives lessons regarding how to protect environment and help the human race. Life can be better and

enjoyable if green practices are followed.

4. Practice

There are 5000 valuable trees in the campus belonging to different species of Medicinal plants such as Neem, gular, harsingar, aam, jamun, anar, amrud, amaltas, arjun, kaddi patta, morpankhi, shami, peepal, aanwla, shehtut, sfeda, kela, santra, sadabahar, gulab etc.

5. Problems Encountered and Resources Required:

Tree plantation lead to more eco-friendly lifestyles, thereby helping to protect the environment and sustain its natural resources for current as well as future generations. However there may arises some problems:

- Difficulties in implementing Water conservation projects.
- Mismanagement of garbage.
- Poor waste management
- Inadequate financial resources

Best Practice – 2

1.Title of the practice:

Rewards and Recognition for students

2. Objectives of the Practice:

- To motivate students for better performance in academics and non-academic fields.
- To appreciate and encourage students for better attendance, grooming, leadership skills and social work.
- To recognize the students for their extracurricular and co-curricular achievements.
- To inculcate and improve the habit of reading amongst the students and the faculty members.

3.The Context:

It is a well known fact that motivation is required for human resources to make them perform better. This motivation can be monetary or non-monetary. Keeping the same objective in mind students are recognized and motivated on a continuous basis. Students are recognized for their attendance, grooming, leadership qualities communication skills and giving back to society apart from

the academic performance.

4.The Practice:

The students are appreciated for:

? 100% attendance

? Grooming

? Extra Initiatives

? Giving back to the society

The scholarship is given to meritorious students. The college organizes various cultural programs every year and students are awarded with certificates, trophy, cash prizes etc.Annual athletic meet is also organized every year where several indoor and outdoor intra collegiate sports competitions are conducted. The winner teams and individuals are awarded with certificates and prizes for their achievements.

5.Problems Encountered and Resources Required:

Balancing the academics with co-curricular activities is a challenge and faculty has to walk on a thin rope to ensure that both are achieved.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Teaching Learning process due to Covid-19

 Vaish College, Rohtak is very keen in facilitating commitment to the educational success of students. We believe in high standards of academic and professional development of students. Therefore, many efforts are being made for the past two years to change the teaching

learning process due to Covid-19. Principals and HOD's of various departments ensure the academic excellence of students.

- Every teacher formed a Whatsapp/telegram group to remain connected with their students and study material was shared through these groups and YouTube channels. Online classes were also taken by teachers using Zoom/Google meet etc.

- Tests and assignments for internal assessment were also taken during lockdown.

- Many competitions such as poster making competition, Article and slogan writing competition, speech/Declamation, quiz and cultural events were organized online by different departments and cells.

- Seminars, students conference, workshops on "Tools for effective career planning" and extension lectures were also conducted online.

- Articles, poems, stories were collected online for college magazine "Jyoti" which have been published on our website.

In addition to these processes, teachers contacted telephonically to 20 families daily during lockdown to spread awareness about Covid-19 protocol and ask them to download "Arogya Setu" app.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

8. FUTURE PLANS OF ACTION FOR NEXT ACADEMIC YEAR

The College IQAC has identified the broad objectives which the College should strive to achieve during this period, which are enumerated as under –

- To prepare Academic/Activity calendar for the session 2021-22.

- To conduct orientation programme for teaching and supportive staff regarding 'How to deal students in cordial and effective manner'
- To create an enabling environment for holistic development of students, faculty and support staff. Morning prayers/Meditation/Yoga sessions will be started.
- To facilitate continuous upgradation and updation of knowledge in faculty and students by organizing Seminar/Workshops/Orientation programmes.
- To create awareness and initiate measures for Protecting and Promoting Environment.
- To make available all Information online on the college website relating to admission, examinations, courses, rules, committees, attendance, activities, programmes, seminars, workshops, extension Activities and others.
- To organize industrial/field trip for students and staff.
- To restart mentorship programme after covid-19.
- To facilitate faculty and student exchange programmes with other academic institutions.
- To foster and strengthen the relationship of alumni with the institute by organizing alumni meet.
- To encourage Faculty to Participate in Syllabus Framing (at Board of Studies), Setting Question Papers (at University Examinations), Visit Other Institutions as Resource Persons, etc.
- To provide dynamic feedback form for students and alumni on college website.
- To organize and facilitate blood donation camp and free medical checkup camp for staff and students.
- To continue to organize Extension Activities for the benefit of the Society and to create awareness on various social issues.
- To ensure more participation of students in various sports activities/competitions.
- To encourage and providing facility to students and staff for making driving license in college campus.
- To celebrate 75 glorious years of Vaish College Rohtak and 'Azadi ka Amrit Mahotsav, by organizing various cultural events.